

Lady Luck Showtime Chorus Management Team Meeting Minutes
June 20, 2024

In Attendance: Rose Hettinga, Jan Sloan, Carole McSimov, Joy Beth Clarno, Myreta Davis, Marla Mumford, Lorraine Lederer **Absent:** Anita Treichel, Colleen McCormick, Joanne Ianacone

I. Discussion led by Lorraine - Team Coordinator

a. Consensus of May 23rd minutes given

*New Zoom Meeting Link start time 6:00 p.m. must be updated by Rose since the time was set incorrectly. Myreta sent Rose an email reminder.

b. Leave of Absences (LOA):

* If more than 3 consecutive absences, members must submit a LOA letter.

* LOA letters are needed from Anastasia Edey, Frankey Cuncinotta, and Colleen McCormick since they have had 3 consecutive absences. Lorraine sent them an email reminder.

* Quin responded to the email she received on 6/4/24 regarding absences and plans to continue membership and participation.

* These members sent emails notices of future absences:

Robbe Pollack requested a LOA for month of July effective - July 22-31,2024

* Other absences- Carole – July 8th & 15th; Rose -July 1st, 8th, 15th. Anita will be out 3 weeks

c. Feedback from “Think Tank” Meeting about new committees:

1. Our “Think Tank” Meeting was positive and helped get committees underway.

* A Marketing Meeting, led by Joanne, was held on 6/15/24. They did a great job and many good ideas were shared. Rhonda designed a detailed, mock business card. Minutes were sent to the Management Team.

* The script writers from the Show Committee met on 6/13/24 and wrote the first draft script of the Christmas Show.

* A “head” is needed for the Song Selection Committee (possibly Donna) to hold monthly meetings to oversee new music choices that follow DEI regulations and to submit minutes.

* Membership discussed responsibilities to cover while Anita is absent- Marla just learned that Anita assigned her to distribute Membership Applications to interested guests.

* Meet-Up notifications are being sent to both Anita & Amanda.

* Myreta revised and updated the Membership Application and Lorraine asked her to send it to everyone on the team.

*Cynthia and Amanda plan to transport a new guest to & from rehearsal

*Guest, Lynn, enjoyed rehearsal and asked a lot of questions; 2 more guests are coming.

2. Members who still need to sign-up this Monday and join a committee are Cynthia, Dana, Paula, and Frankey. (Chrissy is part of the choreography team)

3. It is hoped that people that are signed up are willing to follow through.

d. Harmony Site instead of Groupanizer being Considered:

* Harmony Site (HS) must be researched fully to see what it offers- it is \$300 a year cheaper than Groupanizer’s subscription, a \$500 annual fee. Our subscription ends in November (HS) doesn’t offer the Song List and would take a lot of time to transfer info. We need to get more information before making a decision.

e. Hosting future Summer Sizzler?

* TBD- since Hosting Choruses should be on a rotation

f. Garage Sale & Savers

*We will collect and/or give donations to Savers until the August deadline.

*Anita suggested hosting a Garage Sale; team thought that due to Summer heat, Fall would be a better time

II. Directors' Report: Jan & Rose

*If absent or on a leave, Jan and Rose will still receive their director's fee.

* Rose will be out of town June 26- July for about 3 weeks; Jan will direct.

III. Music Team Report: Jan & Rose

* Music team will meet with Show Committee- Joy Beth, Carole & Stephanie on 6/24/24 to hear Christmas show proposal and adjust song selections

* Music Team Meeting went well. They worked on interpretation of "Strangers"

* Music selections for the Christmas show must be checked on DEI website.

IV. Financial Report: Myreta and Marla

a. Bank Business

* Marla will have a Bank of America credit card for chorus purchases

* Myreta Davis, Financial Coordinator and Marla Mumford, Assistant Financial Coordinator, and Rose Hettinga, Chorus Director with LLSC plan to meet with Eric Hernandez at Bank of America on 6/24/24 to clear up name on chorus's CD and have Tomi's name removed from the account

b. Gift to Chorus

* Carole McSimov donated \$900 (in honor of her mom, Carolyn Maupin) to the chorus to pay for a new sound system

c. Budgets for Committees

* Myreta & Marla updated the budget for 2024-2025 year creating fantastic Spreadsheets. They were emailed to the Management Team

* Marketing Committee's annual budget request will be capped at \$400

* Budget to purchase music is approx. \$500 (bumped up from last year's \$400)

* Other expenses- Annual Meet-up Membership fee \$200; Stamps \$75, new business card \$65

* Costume expenses will be minimal since we are revamping purple dresses and have plenty of bling and glue.

* Travel Budget is approximately \$4,000 (for directors' and coaches' travel)

* Meals and Rooms Annual Budget- \$2,300

* Coaching Budget is \$4,000 – pays for coaches- Gary B, Bobette G, Laura P.

* The 50/50 drawing & Bunco profits pay for chorus coaching.

* To save on cost, Donna has offered Laura Pallas to be a guest in her home

* Donations/Fundraising account goal is to raise \$2,500– candles, show receipts, holiday grams, etc. It will pay for costumes, technology (\$600), & areas not covered in specific category by our dues

* Group Therapy's profits fall under Donation/Fundraising

* Myreta stated that the cost of singing for a full-time LLSC member annually is \$600 for Region & LLSC dues and \$125 for SAI

* Finance members are permitted to spend \$100 without Mgmt. Team approval

d. Profits earned

* Profits earned from Bunco Night & 50/50 Raffle was around \$418

V. Membership - Anita (No Report)

- * Colleen created an attendance sign-in sheet and members are signing in each week

VI. PR/Marketing – Joanne (emailed Report to Management Team)

a. Read Marketing Committee Minutes

b. How to get free advertising

- * Get on Fox 5's free show- "More" Show at 9:00 a.m. on weekdays
- * Contact PBS and ask to do a Happy Holiday message or song

VII. Events: Joy Beth

a. Sound Equipment/Curtain

- * Joy Beth and Marilyn will research sound system and Bluetooth costs
- * Most of sound system can be covered by Carole's \$900 donation
- * Joy Beth's son has skills involving music and amplifiers and is willing to help
- * Marilyn can ask Eric (Sound guy for Community Lutheran and Regional Competitions) for assistance

b. Show Venues

- * **Winchester Theater** is no longer available for 2024 Christmas show.
- * Joy Beth tried to book it a year in advance but was told to wait until July. In June she inquired and was told the date was already booked. She will try to book a date for 2025.
- * Myreta will no longer need to talk to Winchester representatives for 2024
- * **Freedom Hall Theater** -Carole spoke to Sun City Anthem Rep. to inquire
- * Freedom Hall seats 294 people and ticket prices may be set at \$30
- * Their smaller theater seats 164 people and tickets may be set at \$20
- * We must provide a video, a summary of show, and an advertisement video clip;
- * Advertising will be posted on their website, clubhouse tv screens, and in events programs for other shows at no cost to the chorus
- * They pay half of fee for the sound manager and lighting guy and would charge chorus \$350 for each.
- * Profits are an 80/20 split and 80% goes to the chorus
- * Myreta asked if \$700 to cover sound and lighting is paid up front or deducted from profits? And if there are dressing rooms? Carole will check into this.
- * **Star Bright Theater**- Joy Beth and committee will contact them to get details.

c. Risers

- * Some venues do not have a ramp leading onto the stage to load risers
- * Myreta suggested the chorus purchase blocks for risers to make transporting easier. Level blocks can go up to 4 levels.
- * Carole suggested that the need to riser level blocks, which helps with staging, be included in our Grant Writing Plan
Myreta will check into the cost of leveled blocks.
- * Currently, we pay \$200 each time we need to transport the risers
- * We need a sign-up sheet of volunteers to set up and break down risers for before and after shows
- * Show Committee needs to oversee the set up for sound system, lighting, and having clear entrances (no tripping hazards) for all shows
- * Lorraine reiterated from "Think Tank Meeting" that the chorus needs long term plans (a 1,2, and 3 year plan)

d. Performances

- * Joy Beth suggested doing a Sunday Matinee Free Show after Thanksgiving
- * Siena is still available for us to put on Christmas show; Siena will permit an intermission because they want to make the bar available for profits
- * Christmas Script and song selections will be proposed to directors on 6/24/24
- * Show Committee needs to oversee the set up for sound system, lighting, and having clear entrances (no tripping hazards) for all shows

VIII. Facilities- Rose

- * Rose has set up Zoom link for the summer
- * Rose will email Dennis about removing cabinet from our storage closet

IX. Old Business

a. Holiday Show Update

- * Christmas Script and song selections will be proposed to directors on 6/24/24

b. Chorus Standing Rules

- * Rose sent an email of updated Standing Rules to the Management Team
- * Rose will need to make a correction in Section 3 Letter C1 before chorus votes to approve them
- * CAL stands for Chapter at Large- members are affiliated with the region and can compete in regional events
- * MAL stands for Members at Large- members are affiliated with international and can't compete regionally but can perform and sing on shows
- * Associate Members of LLSC- pay full dues to cover international, regional, and chorus, but are not permitted to compete with chorus
- * Members are encouraged to refer to SAI rules for other SAI membership options
- * Lorraine will check into SAI latest rules regarding Management Team Members terms. Currently, due to a lack of people running, members on the team haven't taken a "gap" year before serving again.

X. New Business

- * Rose will hold a DEI class on 6/23/24 on finding barbershop music arrangements
- * Rose will hold a class on 8/15/24 for researching music, finding arrangements, DEI approval list, arrangers, and learning tracks
- * Lorraine reiterated from "Think Tank Meeting" that the chorus needs long term plans (a 1-, 2-, and 3-year plan)

XI. Next Meeting: July 18, 2024, at 9:00 a.m. via Zoom

XII. Future Dates:

- *Sun. June 23rd, DEI meeting at Rose's @ 2:00 p.m.
- *Thurs. August 15th, DEI meeting at Rose's Time: TBA
- *Sat. Dec. 7th, Group Therapy- Toys for Tots at Siena
- *Sun. Dec. 8th, Christmas Party 3:00 p.m. at Missy's house
- *Tues. Dec. 17th, Christmas Show @ Siena
- *Thurs. Dec. 19th Group Therapy performs at Mingle Jingle at Siena
- *Mon. Dec. 23rd & 30th- no rehearsals (dark)
- *January 24 & 25, Laura Pallas Singer Retreat

Respectfully submitted by Carole McSimov, Corresponding Secretary on 6/21/24 at 6:25 p.m.