

## **LLSC Management Team Meeting Minutes**

### **April 10, 2025**

**In Attendance:** Rose Hettinga, Jan Sloan, Joy Beth Clarno, Myreta Davis, Marla Mumford, Lorraine Lederer, Anita Treichel, Carole McSimov, Paula Harrop

**Absent:** Joanne Ianacone

**Guest Members:** Marilyn Kujat, Kristen Kujat

#### **I. Discussion led by Lorraine - Team Coordinator**

**a. Consensus** of March 20<sup>th</sup>, minutes was provided

#### **b. Contest debrief**

- \*Directors felt good about our performance and that the plan was followed. Thank you's were given for their hard work.

- \*We were proud of our competing quartets- Spellbound and Cosmopolitan.

- \*Congratulations to Amanda for receiving the Unsung Hero Award.

- \*Thank you to Myreta and Lorraine for providing a wonderful chorus luncheon.

- \*Thank you to Jan & Rose for the pretty bracelet and gift bag.

- \*Thank you to Rosalia for writing a beautiful post about contest and posting it on our chorus Facebook page.

- \*Thank you to Marla for creating the Contest Booklet.

- \*Thank you to all those who helped with the Regional Contest- love gifts, personal pitches, etc.

- \*Thank you to Carole for writing about strengths and weaknesses included on the score sheets.

Thank you to Anita, Rosalia, Frankey, and Vicky for our fun "Characteristics" Certificate

- \*The bright lights and flat floor posed new challenges.

- \*Our new blue tops could have more bling since they didn't sparkle enough on stage.

- \*Assigned seating sections for choruses were needed to be able to sit together.

- \*New members needed more support from fellow members to feel more included and to learn about the regional contest experience.

- \*As a solution, it was suggested we have a Rookie Mamma. provide a buddy to all members and have an orientation about Contest beforehand for new members.

- \*Since the time to meet after the contest to review score sheets was uncertain, a communication system (i.e. group text or email) is recommended.

#### **c. Leave of Absence**

- \*Sally, May, and Quin plan to return Monday the 14th. Dana plans to return in September.

- \*Riser positions will be adjusted so returning members have a place to stand.

#### **d. April 28th Management Team Voting** (at least 14 days' notice was given)

- \*Clarification was provided about voting and terms. Three elected Management Team Members come off and the chorus votes for 3 new elected members to come on.

- \*The new team then votes for who will be Team Coordinator, Financial Manager, and Secretary as explained in the 2017 Standing Rules, Section III, item \*3.

- \*An elected member serves 2 years.

- \*Two members (Aimee and Marilyn) are interested in running.

- \*Since SAI Chapter Guidelines recommend at least 6 candidates, Carole suggested the more communication be provided to our members to generate interest in running.
- \*Carole asked for Officer job descriptions and was told to check with Cynthia.
- \*Myreta volunteered to create a detailed job description of Financial Manager and is willing to help the next member who takes the position.

#### **e. Installation Banquet**

- \***DATE CHANGE** -The Banquet will now be held on **Tuesday, May 13, 2025**.
- \*Lorraine emailed the chorus of the new date.
- \*We need at least 30 people to attend to keep costs down at \$38 per person.
- \*A portion of the banquet is being handled by Take Note - Vicky, Donna, Lorraine, & Myreta.
- \*To purchase dinner tickets, please give your payment to Myreta.

#### **f. Patriotic Concert**

- \*It will be held on Tuesday, May 20, 2025, at Siena.
- \*Transportation of risers still needs to be ordered.
- \*Rose asked Vicky to write the script. Carole volunteered to help.
- \*Jan suggested that we see what chorus members might be interested in script writing to provide opportunities for others in the future.

### **II. Directors' Team Report: Jan & Rose**

- \*Judges Q & A at Contest were very helpful and Rose wished more members could have come.
- \*Although she shared the Q & A at 4/7/25 rehearsal, she plans to share again on 4/14/25.
- \*To better prepare for next year's contest, technical work (i.e. internal sync and vowel matching) is necessary, yet tedious.
- \*Judges gave positive comments about both competition songs.

### **III. Music Team Report: Jan & Rose**

#### **a. Music**

- \*Directors want input from the Music Team to choose new competition songs.
- \*The next Music Team meeting is April 17, 2025, at 6:30 at Donna's.

#### **b. Coaching**

- \*Gary will coach us on May 12<sup>th</sup>.
- \*Laura Pallas will be coming to coach us in September.

#### **c. Committee Responsibilities** (continuation from prior meetings)

- \*Rose would like all those in charge of a committee to write job descriptions with roles and responsibilities.

### **IV. Financial Report: Myreta and Marla**

#### **a. Dues**

- \*Our Financial Manager has requested that regional dues be paid by April 27th.
- \*To vote during elections, please be in "good standing" (dues paid up).
- \*Myreta sends out reminders about dues within a 45-day window and at least 15 days before the due date.

\*Our current invoice program was written by Myreta's husband, Tom. Since it's unique to her system, a new finance tracking program is needed

## **V. Membership - Anita**

### **a. Buddy System**

- \*Relook at our Buddy System so it's more effective and welcoming.
- \*Currently we are using Groupanizer, but switching to the Harmony Site might be simpler. It has systems for singers to self-assessment or the meet qualification process.
- \*Anita is willing to host a "Device Night" where members can bring their devices to her house and support each other with how to use Social Media, etc.

### **b. Updating contact information**

- \*Contact/Emergency Contact information was updated in Groupanizer.
- \*Allergies & medical concerns were not included due to the HIPAA privacy rules.

### **c. Retention Ideas**

- \*To reduce the initial costs for new members, Anita suggested the first few months of chorus dues be waived, so new members can first cover the cost of annual SAI dues (\$125) and costume dues (\$130). Regional dues are prorated at \$16 monthly.
- \*Marilyn suggested we check with Channelaire and Verdugo Hills about their plan.
- \*We could also offer a discount if members pay for multiple months.

### **d. Regionals Mission Retention Plan (August 1, 2024- July 25, 2025)**

#### **\*Monthly Challenges (Theresa agreed to fill in for Morgan)**

**April** – The goal is to post pictures of chorus doing fun activities

\*If you have pictures from last Monday night's party or our Afterglows, please send them to Theresa to post.

\*When the Challenges are over, there will be 12 grand prize winners; prize money is \$1000 per winner. Each month, participating chorus's names go into a \$500 drawing.

## **VI. PR/Marketing – Joanne (out of town and will report at the next meeting.)**

\*Rosalia will help with our website and Social Media.

## **VII. Events: Joy Beth**

### **a. Regional Competition Costumes**

\*It was suggested that more bling be added to our new blue tops

### **b. Ice Cream Social**

- \*Since the church freezer broke down, our donated ice cream can't be stored there.
- \*Rose might have freezer space to store some of the 6 three-gallon containers.
- \*The Ice Cream Social has been cancelled, but the donated ice cream can be used for another purpose (Maybe for our 10-year anniversary or another fundraiser)
- \*Marilyn spoke with Greg Dryer, President of the Silver Statesmen, who would like to join our chorus for a party.
- \*Celebrity City Chorus would be asked to join in the fun.
- \*A donation bowl for Family Promise could be set out as our community outreach.
- \*We need to pick an August date since September is International.
- \*We need to find a location that has a freezer- (maybe Paradise Park Recreation Center or the Solera Clubhouse)

## **VIII. Facilities- Rose**

- \*The plastic thermostat covers have been removed to have access to the controls.
- \*Family Promise hopes to be out of the annex by the end of April. The church might want their desks.

## **IX. Old Business**

### **a. Standing Rules Committee:**

- \*The committee is updating the 2017 Standing Rules. Since the 2020 Standing Rules were misplaced, they were not approved by the Region.
- \*The committee is aligning them with the LLSC Bylaws and will be sharing them with membership shortly.

### **b. Baby Shower**

- \*The chorus plans to give Annabel a baby shower. Joy Beth was to check with Quin who volunteered to head it up. (At 4/14/25 Rehearsal Theresa is now planning it at Donna's house for June.

### **c. Liaison Feedback**

- \*Members want more notice to be given of song titles to be performed or passed before shows and Family Night, so they feel prepared.
- \*Membership would like to consistently receive the Zoom link in advance to be able to attend the Management Team Meeting.
- \*Our Groupanizer website calendar needs to be updated with current and future events. Anita will look into this.
- \*A weekly calendar or Lowdown could be sent out to members.
- \*New members should be paired with members not also competing in a quartet, so they have a more informed, fun contest experience.

### **d. Sing Lighter Program**

- \*Congratulations to all participants of the program. Congratulations to our winners  
1st place- Chrissy Millard, 2nd place- Jan Sloan, 3rd place- Diane Rauhoff,  
Downer Award- Carole McSimov, YoYo Award- Joanne Ianacone

## **X. New Business**

- \*Off-paper Recognition Program
- \*Carole would like to offer recognition to those members who are "off-paper" on new music by the suggested deadline.
- \*It would be called our "Note and Word Worthy Award".

## **XI. Next Meeting:**

- \*Our new Management Team will determine the next meeting date for May.

## **XII. Future Dates:**

- \***April 20, 2025- Submit Candidate BIO & Intent Election Letter to Amanda**
- \***April 28, 2025 – Management Team Elections- Membership Votes & Combined Management Team Meeting**
- \***May 13, 2025 - Installation Banquet (bar 6:00; event starts at 6:30 pm) at the Las Vegas National Golf Course (\$38)**
- \***May 20, 2025 - Patriotic Show @ Siena**

- \*May 31, 2025 – Ice Cream Social - Cancelled (will be rescheduled for August)**
- \*September 26-27, 2025 - Coaching with Laura Pallas. SAVE THE DATE!!**

***Respectfully submitted by Carole McSimov, Corresponding Secretary on 4/14/25 at 1:30 p.m.***